

Expectations/ Code of Professional Conduct:

There is expectation that all students who study at London Contemporary Dance School take the responsibility to conduct themselves in a manner that ensures respect and consideration not only for their colleagues but also for the programme of study and the pursuit of excellence therein.

(1) Students will take responsibility to ensure that the time spent on the programme is used to full advantage. Choices regarding nutritional needs, rest and healthy lifestyle should reflect the student's professional ambitions and enhance his or her progress throughout the course. Students will make certain that they are properly prepared and warmed-up for all practical sessions, and have writing materials available in order to maximise the effectiveness of the teaching. Students should be punctual and be ready to start class promptly. Eating is not permitted in any working space, including studios, lecture rooms and the library. In **exceptional circumstances** where the school requires students to attend a meeting during the lunch break, they may be permitted to eat lunch in the lecture room during the meeting. However, whenever possible students must try to organise their time to allow for eating properly OUT of class time.

(2) A professional attitude and consideration towards one's colleagues and tutors is expected with regard to attendance of all aspects of the programme (seminars, technique class, rehearsals, etc.). The School expects full attendance, and students will need to achieve at least 80% to qualify to be marked. Clear and prompt communication must be maintained with the School Office regarding any missed sessions.

(3) All deadlines for set assignments, independent research projects, presentations, portfolios, etc. are firm and must be met. Should a student have extenuating circumstances impacting the completion of a particular course requirement, the procedure for submitting evidence of illness, injury or other misfortune is outlined in the Academic Handbook and must be followed.

(4) Students will ensure that clothing worn during practical work is clean and appropriate for the objectives of the session. As the requirements of particular sessions may vary, it is the student's responsibility to communicate with tutors about what is expected with regard to attire. Effective teaching and feedback requires that for all morning technique classes students are expected to wear close fitting dancewear including supportive undergarments (jock straps, sports bras) as appropriate. Attire (clothing, jewellery, body adornment, etc.) should in no way threaten the health and safety of the student and the student's colleagues. Wherever possible, no jewellery should be worn in class (if absolutely necessary, a small stud should be worn) as serious accidents can occur if it becomes caught. Footwear is not allowed in studios, but should be worn elsewhere in the building.

Students should pay particular attention to the issue of personal hygiene and be aware that the use of talcum powder and some greasy hair preparation formulas can cause the floors become dangerously slippery.

(5) Students will show consideration for all faculty and staff members of The Place and will respect the environment in which we all work. Studios should be quiet places between 8.30-8.45am, so that an individual's choice of music does not dominate the warm up space. Students will take the utmost care to maintain the high calibre and cleanliness of studios and changing rooms and will make proper and respectful use of all video and sound equipment. Students and staff should remember that the building is closed between 10:30pm and 7:30am. For security reasons it is NOT possible for anybody to remain in the building during this period. In exceptional circumstances students/staff may apply to be in the building later - permission must be sought and granted in writing beforehand from the Academic Administration Manager.

(6) Students will maintain clear and consistent communication with the school office and tutors. Given that the intensity of the programme can sometimes lead to stressful situations, students requiring pastoral or academic counselling are encouraged to seek the expertise of the team of professionals provided by the school (including Head of Student Support, Academic Support Tutor etc.).

(7) Student should be aware of the LCDS Drugs Policy, contravention of which will result in disciplinary action.

(8) Failure to abide by this code of conduct can result in disciplinary action.